

# THE PROCESS OF ACCREDITATION

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APRIL 2018

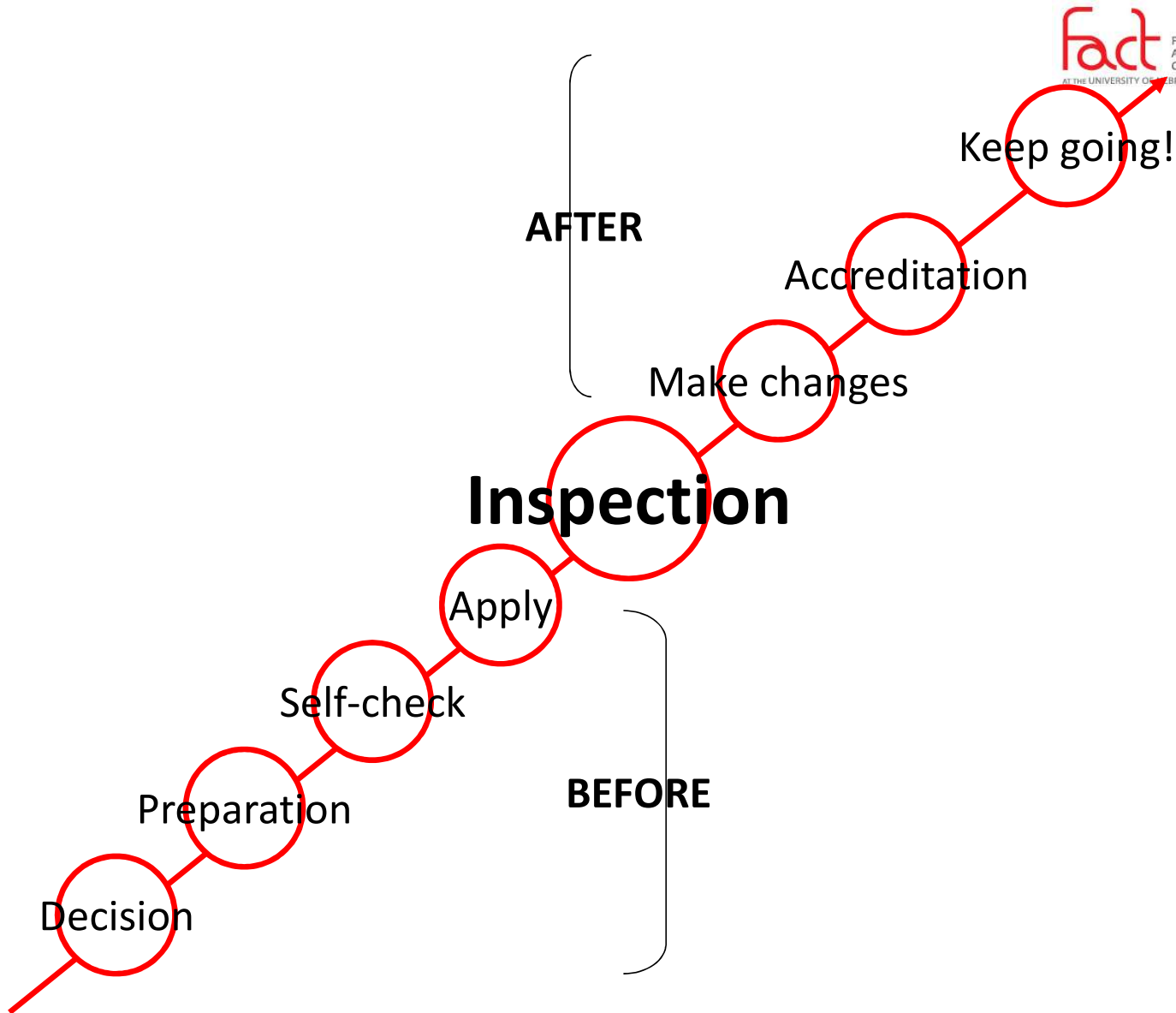
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# Phases of the Accreditation Process

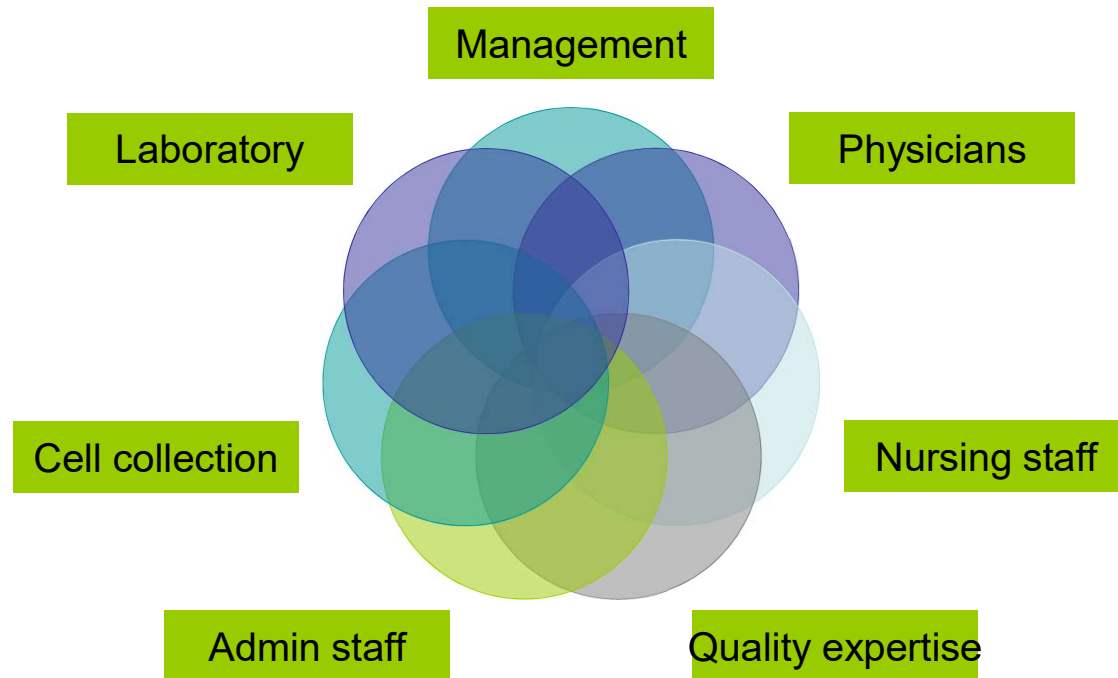


Mike Randolph <https://www.youtube.com/watch?v=K1HWyUIZ5kk>

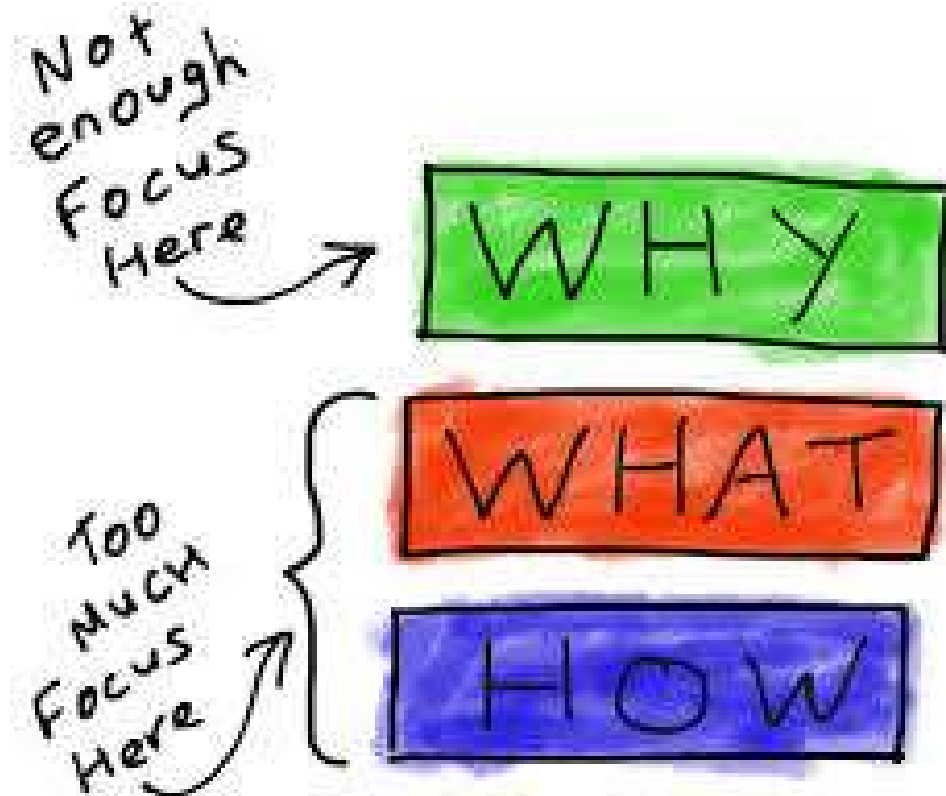


# Before the Inspection

# Decision



# “Always Communicate the Why”





# The Two Traits of the Best Problem-Solving Teams

by Alison Reynolds and David Lewis

APRIL 02, 2018

“If leaders focus on enhancing the quality of interaction in their teams, business performance and wellbeing will follow.”

<https://hbr.org/2018/04/the-two-traits-of-the-best-problem-solving-teams>

## The Most Successful Teams are Cognitively Diverse and Psychologically Safe

They also share positive behaviors and emotions.

|                     |      |   |  |
|---------------------|------|---|--|
| COGNITIVE DIVERSITY | High | <b>OPPOSITIONAL</b><br>Cautious<br>Controlling<br>Flexible<br>Hierarchical<br>Reasoned<br>Resistant | <b>GENERATIVE</b><br>Curious<br>Encouraging<br>Experimental<br>Forceful<br>Inquiring<br>Nurturing      |
|                     | Low  | <b>DEFENSIVE</b><br>Cautious<br>Conforming<br>Controlling<br>Directive<br>Hierarchical<br>Resistant | <b>UNIFORM</b><br>Appreciative<br>Considered<br>Controlling<br>Competitive<br>Flexible<br>Hierarchical |
|                     |      | Low   | High   |
|                     |      | PSYCHOLOGICAL SAFETY  |  |

SOURCE ALISON REYNOLDS AND DAVID LEWIS,  
USING THE QI INDEX

© HBR.ORG

# Preparation

- Quality Management System in place
- Documentation :
  - Checklist
  - Pre-inspection Documentation
  - Application form

# The Inspection

# Inspection

- 1-2 days
- Thorough examination of all aspects of the programme in accordance with the Accreditation Checklist
  - Verification of the applicant's self-check
- **ALL** members of staff can be interviewed by the inspectors
- Introduction Meeting
- Exit Meeting

# Inspection Team

- 1 inspector for each area of programme
  - If multiple sites, may require additional inspectors
  - Where paediatric unit, paediatric inspector
- [JACIE] 1 Quality Management Inspector per Quality Management system
- 1 Team Leader
  
- In addition, possible inclusion of:
  - Observer e.g. JACIE National Representative, regulatory agency
  - Trainee

# The Applicant

- Coordinate visit with all parts of the programme
- Make sure key people are available on the day
- Ensure all documentation is available for the inspectors in one place if possible

# Inspectors

## THE INSPECTOR SHOULD.....

- Read as much in advance as possible, the submitted documentation
- Start answering the Inspection checklist
- Inspector can request documents if necessary
- Interview AND Observe AND Take notes

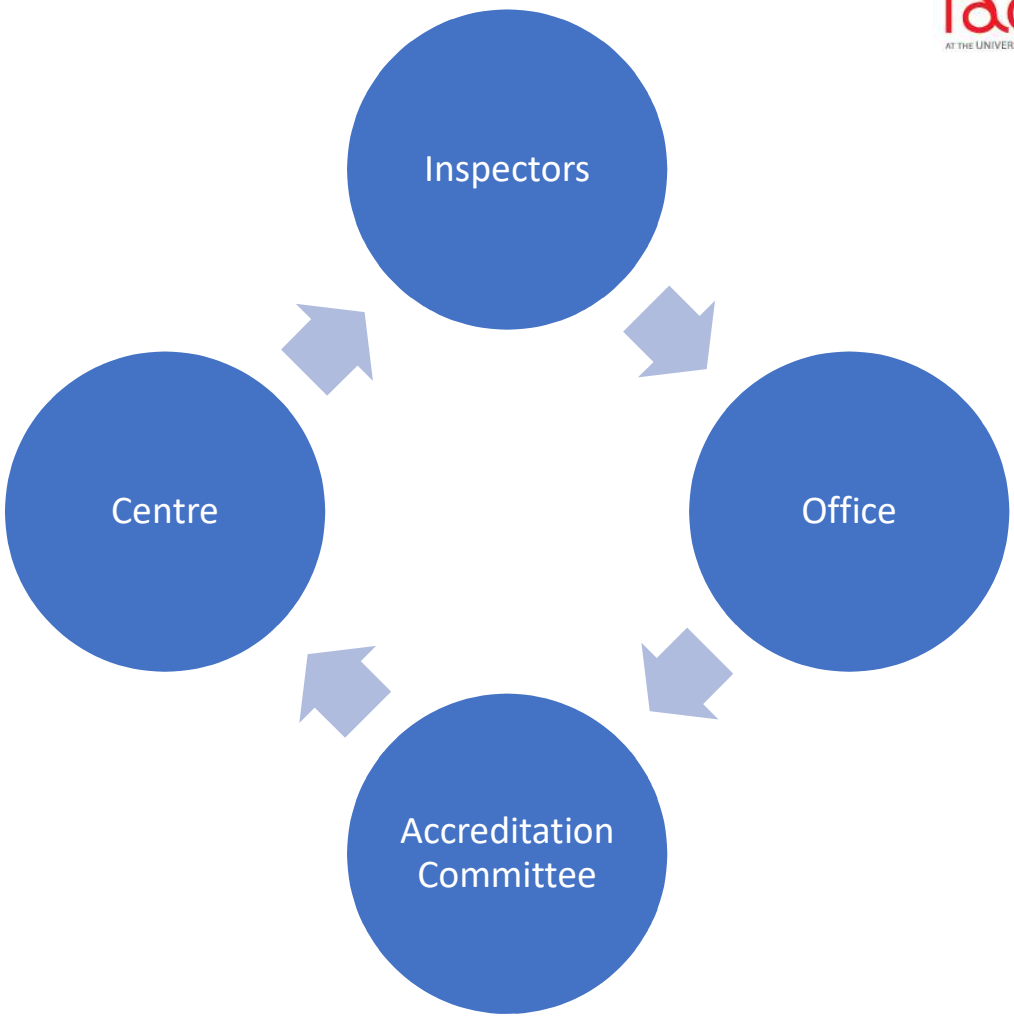
# After the Inspection



# The Inspection Report

- Fundamental part of the Accreditation Process!!!
- All decisions are made based on the report.

# Report



# Accreditation Committee

- Source of experts opinion
- Discusses each individual report and make recommendations
- Monthly teleconference

# Corrections

- Almost all inspections reveal deficiencies
- Great variety in seriousness of deficiencies
  - Vary from missing references in SOPs to dangerous storage areas
- Most cases, evidence of corrections is submitted electronically and reviewed by inspectors
- The same inspectors assess evidence of corrections
- In certain cases, a revisit to the site may be required.
  - extensive failures in the quality management system,
  - new construction since inspection

# Accreditation

- Accreditation awarded when inspectors are satisfied that all points have been resolved and Accreditation Committee considers all standards to be compliant
- Certificate issued to the centre
- Accreditation awarded
- Annual reports

# Summary

- Accreditation is a multi-phases process
- Team Effort which needs collaboration from Transplant Program and Inspectors
- Need dedicated preparation time
- Accreditation based on Experts' Assessment
- Continuous Work, Maintenance of Quality



# Sources Information



<https://www.ebmt.org/events>



<http://www.factwebsite.org/Inner.aspx?id=198>

Thank you for listening

Any questions ?